STUDENT HOUSING CONTRACT
NOTICE OF TERMINATION

Name (print): _______________________________________________________________________

Panther ID#: _______________________________________________________________________

GSU Email: _______________________________________________________________________

Phone #: _________________________________________________________________________

I am canceling my Housing Contract for: ☐ Fall Semester ☐ Spring Semester

The reason for my cancellation is (check one):
☐ Graduating ☐ Transferring/Withdrawal ☐ Study Abroad ☐ Financial Hardship
☐ Internship ☐ Other (Please specify): _______________________________________________________________________

<table>
<thead>
<tr>
<th>FALL SEMESTER 2018 - SPRING SEMESTER 2019 (For applicants who submitted a housing contract for Fall 2018 – Spring 2019)</th>
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<tbody>
<tr>
<td>Cancellation FormReceived*</td>
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| On or before May 31, 2018 | • Forfeiture of $350 Room Deposit;  
• $50 PantherMeals Administrative Fee if room assignment was in Patton Hall, Piedmont North, or Piedmont Central. |
| June 1-June 30, 2018 | • $150 Room Cancellation Fee;  
• Forfeiture of $350 Room Deposit; and  
• $50 PantherMeals Administrative Fee if room assignment was in Patton Hall, Piedmont North, or Piedmont Central. |
| July 1 - July 31, 2018 | • $250 Room Cancellation Fee;  
• Forfeiture of $350 Room Deposit; and  
• $50 PantherMeals Administrative Fee if room assignment was in Patton Hall, Piedmont North, or Piedmont Central. |
| Aug. 1-October 15, 2018 | • $350 Room Cancellation Fee;  
• $100 PantherMeals Administrative Fee+ Pro Rata Panther Meal charge if room assignment was in Patton Hall Piedmont North, or Piedmont Central.  
• Forfeiture of $350 Room Deposit if cancellation received before the first day of classes;  
• Pro-Rata charge of Fall Semester Housing Fee** from first date available for Move-In through date of move out; |
| October 16- Nov. 1, 2018 | • $500 Room Cancellation Fee; and  
• $200 PantherMeals Administrative Fee  
• Full Fall Semester Housing Fee**  
• Pro-Rata charge of Fall Semester Housing Fee** from first date available for Move-In through date of move out; |
| Nov. 2, - January 14, 2019 | • $700 Spring Room Cancellation Fee**; and  
• Forfeiture of $350 Room Deposit  
• Full Fall Semester Housing Fee & PantherMeal  
• ½ Spring Semester Panther Meal Fee |
| January 15th – March 4, 2019 | • Full Fall Semester Housing Fee & Panther Meal Fee**  
• ½ Spring Semester Housing Fee & Panther Meal Fee  
• Forfeiture of $350 Room Deposit  
• Pro-Rata charge of Spring Semester Housing Fee** from first date available for Move-In through date of move out; |
| March 5, 2019 or Later | • Full Fall and Spring Semester Housing Fee** |

I understand that I am agreeing to move out within 24 hours of the effective date of my termination as listed above or by the Move Out Date listed below.
I understand that all charges related to my cancellation will not be processed, until confirmation of my move out has been received by the Housing department.
I must return my room key, mailbox key, access card and parking decal. I understand that submission of this form means that I am giving up my room assignment. If I change my mind I must reapply for a housing assignment. This form must be returned to the Central Housing Office. Resident will not receive a refund of any portion of the Housing Fees or other applicable fees as a result of this cancellation for cause as outline in Section VI. A. of the Housing Agreement _____________ (Initial)

Student Signature _____________________________ Date _____________

Official Use Only

Rec’d By _______________________________________________________________________

Date Received: _____________________________________________________________________

Room Rec’d ☐ Yes ☐ No _______________________________________________________________________

Room Assignment Hall: _______________________________________________________________________

Room #: _______________________________________________________________________

Move Out Date _______________________________________________________________________

Termination Amount $ ____________________________________________________________________

Mailing Address: P.O. Box 3961

Atlanta, GA 30302-3961

Phone: 404-413-1800

Fax: 404-413-1803

Email: housing@gsu.edu

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