



**STUDENT HOUSING CONTRACT
NOTICE OF TERMINATION**

Name (print): _____

Panther ID#: _____

GSU Email: _____@student.gsu.edu

Phone #: _____

I am canceling my Housing Contract for: Fall Semester Spring Semester

The reason for my cancellation is (check one):

- Graduating Transferring/Withdrawal Study Abroad Financial Hardship
 Internship Other (Please specify): _____

FALL SEMESTER 2019- SPRING SEMESTER 2020 (For applicants who submitted a housing contract for Fall 2019 – Spring 2020)	
Cancellation Form Received*	Fees due upon Cancellation
On or before May 31, 2019	<ul style="list-style-type: none"> • Forfeiture of \$350 Room Deposit; • \$50 PantherMeals Administrative Fee if room assignment was in Patton Hall, Piedmont North, or Piedmont Central.
June 1-June 30, 2019	<ul style="list-style-type: none"> • \$150 Room Cancellation Fee; • Forfeiture of \$350 Room Deposit; and • \$50 PantherMeals Administrative Fee if room assignment was in Patton Hall, Piedmont North, or Piedmont Central.
July 1- July 31, 2019	<ul style="list-style-type: none"> • \$250 Room Cancellation Fee; • Forfeiture of \$350 Room Deposit; and • \$50 PantherMeals Administrative Fee if room assignment was in Patton Hall, Piedmont North, or Piedmont Central.
Aug.1-October 15, 2019	<ul style="list-style-type: none"> • \$350 Room Cancellation Fee; • \$100 PantherMeals Administrative Fee+ Pro Rata Panther Meal charge if room assignment was in Patton Hall Piedmont North, or Piedmont Central. • Forfeiture of \$350 Room Deposit if cancellation received before the first day of classes; • Pro-Rata charge of Fall Semester Housing Fee** from first date available for Move-In through date of move out;
October 16- Nov. 1, 2019 (Begin Receiving Spring 2020 termination request)	<ul style="list-style-type: none"> • \$500 Room Cancellation Fee; and • Forfeiture of \$350 Room Deposit • \$200 PantherMeals Administrative Fee • Full Fall Semester Housing Fee** • Pro-Rata charge of Fall Semester Housing Fee** from first date available for Move-In through date of move out;
Nov. 2, - January 14, 2020	<ul style="list-style-type: none"> • \$700 Spring Room Cancellation Fee**; and • Forfeiture of \$350 Room Deposit • Full Fall Semester Housing Fee & PantherMeal • ½ Spring Semester Panther Meal Fee
January 15 th – March 4, 2020	<ul style="list-style-type: none"> • Full Fall Semester Housing Fee & Panther Meal Fee** • ½ Spring Semester Housing Fee & Panther Meal Feet • Pro-Rata charge of Spring Semester Housing Fee** from first date available for Move-In through date of move out;
March 5, 2020 or Later	<ul style="list-style-type: none"> • Full Fall and Spring Semester Housing Fee**

I understand that I am agreeing to move out within 24 hours of the effective date of my termination as listed above or by the Move Out Date listed below. I understand that all charges related to my cancellation will not be processed, until confirmation of my move out has been received by the Housing department. I must return my room key, mailbox key, access card and parking decal. I understand that submission of this form means that I am giving up my room assignment. If I change my mind I must reapply for a housing assignment. This form must be returned to the Central Housing Office. Resident will not receive a refund of any portion of the Housing Fees or other applicable fees as a result of this cancellation for cause as outline in Section VI. A. of the Housing Agreement

_____ (Initial)

Student Signature

Date

Official Use Only

Official Use Only

Rec'd By

Date Received:

Room Assignment

Room #:

Move Out Date

Termination Amount \$ _____