

**STUDENT HOUSING CONTRACT  
NOTICE OF TERMINATION**

Name (print): \_\_\_\_\_

Panther ID#: \_\_\_\_\_

GSU Email: \_\_\_\_\_@student.gsu.edu

Phone #: \_\_\_\_\_

I am canceling my Housing Contract for:  Fall Semester  Spring Semester

The reason for my cancellation is (check one):

- Graduating  Transferring/Withdrawal  Study Abroad  Financial Hardship  
 Internship  Other (Please specify): \_\_\_\_\_

FALL SEMESTER 2017 - SPRING SEMESTER 2018	
Cancellation Form Received*	Fees due upon Cancellation
On or before May 31, 2017	<ul style="list-style-type: none"> <li>Forfeiture of \$350 Room Deposit; and</li> <li>\$50 PantherMeals Administrative Fee if room assignment was in Patton Hall, Piedmont North, or Piedmont Central.</li> </ul>
June 1-June 30, 2017	<ul style="list-style-type: none"> <li>\$150 Room Cancellation Fee;</li> <li>Forfeiture of \$350 Room Deposit; and</li> <li>\$50 PantherMeals Administrative Fee if room assignment was in Patton Hall, Piedmont North, or Piedmont Central.</li> </ul>
July 1- July 31, 2017	<ul style="list-style-type: none"> <li>\$250 Room Cancellation Fee;</li> <li>Forfeiture of \$350 Room Deposit; and</li> <li>\$50 PantherMeals Administrative Fee if room assignment was in Patton Hall, Piedmont North, or Piedmont Central.</li> </ul>
Aug.1-October 15, 2017	<ul style="list-style-type: none"> <li>\$350 Room Cancellation Fee;</li> <li>\$100 PantherMeals Administrative Fee+ Pro Rata Panther Meal charge if room assignment was in Patton Hall Piedmont North, or Piedmont Central.</li> <li>Forfeiture of \$350 Room Deposit if cancellation received before the first day of classes;</li> <li>Pro-Rata charge of Fall Semester Housing Fee** from first date available for Move-In through date of move out;</li> </ul>
October 16- Nov. 1, 2017	<ul style="list-style-type: none"> <li>\$500 Room Cancellation Fee; and</li> <li>\$200 PantherMeals Administrative Fee</li> <li>Full Fall Semester Housing Fee**</li> <li>Pro-Rata charge of Fall Semester Housing Fee** from first date available for Move-In through date of move out;</li> </ul>
Nov. 2, 2017-March 4, 2018	<ul style="list-style-type: none"> <li>Full Fall Semester Housing Fee**; and</li> <li>½ Spring Semester Housing Fee**</li> <li>Pro-Rata charge of Spring Semester Housing Fee** from first date available for Move-In through date of move out;</li> </ul>
March 5, 2018 or Later	<ul style="list-style-type: none"> <li>Full Fall and Spring Semester Housing Fee**</li> </ul>

I understand that I am agreeing to move out within 24 hours of the effective date of my termination as listed above or by the Move Out Date listed below. I understand that all charges related to my cancellation will not be processed, until confirmation of my move out has been received by the Housing department. I must return my room key, mailbox key, access card and parking decal. I understand that submission of this form means that I am giving up my room assignment. If I change my mind I must reapply for a housing assignment. This form must be returned to the Central Housing Office. Resident will not receive a refund of any portion of the Housing Fees or other applicable fees as a result of this cancellation for cause as outline in Section VI. A. of the Housing Agreement

\_\_\_\_\_ (Initial)

Student Signature

Date

**Official Use Only**

Rec'd By

Date Received:

Room Rec'd

Yes  No

Room Assignment

Hall:

Room #:

Move Out Date

Termination Amount

\$