

**STUDENT HOUSING CONTRACT
NOTICE OF TERMINATION**

Name (print): _____

Panther ID#: _____

GSU Email: _____@student.gsu.edu

Phone #: _____

I am canceling my Housing Contract for: Maymester June & July

The reason for my cancellation is (check one):

- Graduating
 Transferring/Withdrawal
 Study Abroad
 Financial Hardship
 Internship
 Other (Please specify): _____

MAYMESTER ONLY / **MAYMESTER , JUNE AND JULY SEMESTER 2016	
Cancellation Form Received*	Fees due upon Cancellation
On or before May 15, 2016	<ul style="list-style-type: none"> •Forfeiture of \$100 Room Deposit; and •Pro- rata charge of Maymester Housing •**½ June and July Housing Fee
May 16, 2016 – June 5, 2016	<ul style="list-style-type: none"> •Forfeiture of \$100 Room Deposit; •Full Maymester Housing Fee •½ June and July Housing Fee
June / July Semester 2016	
Cancellation Form Received	Fees due upon Cancellation
June 6 , 2016 – June 12 , 2016	<ul style="list-style-type: none"> •Forfeiture of \$100 Room Deposit •Pro-Rata charge of June and July Housing Fee
June 13, 2016 – August 2, 2016	<ul style="list-style-type: none"> •Forfeiture of \$100 Room Deposit •Full June and July Housing Fee
On or After August 3, 2016	<ul style="list-style-type: none"> •Forfeiture of \$ 100 room Deposit •All Housing Fees charged

I understand that I am agreeing to move out within 24 hours of the effective date of my termination as listed above or by the Move out Date listed below. I understand that all charges related to my cancellation will not be processed, until confirmation of my move out has been received by the Housing department. I must return my room key, mailbox key, access card and parking decal. I understand that submission of this form means that I am giving up my room assignment. Should I change my mind, I must reapply for a housing assignment. This form must be returned to the Central Housing Office. _____ (Initial)

Student Signature _____

Date _____

Official Use Only

Rec'd By _____

Date Received: _____

Room Rec'd Yes No

Room Assignment _____

Hall: _____

Room #: _____

Move Out Date _____

Termination Amount \$ _____